



Venue: South Tyneside College/Teams (T)

Date: Tuesday 28 April 2026

Time: 4.30pm – 6.00pm

Present:

Joanne Fanning
Tony Hawkins
Neil Henry
Clive Johnson
Nicola McCluskey
Alan Nixon
Andrew Potts
Eve Wedderburn (T)
Lindsey Whiterod

Apologies: Jim Daffer
Gary Hindmarch
Michael Johnston
Donya Urwin

In Attendance:

Neil Longstaff (Director of Governance)
Lorna Lister (Senior Governor Support Officer)
Craig Scott (Executive Director of Digital and Projects)
Simon Ashton (Principal South Shields Marine School)
Paul Hodgson (Technical & Projects Manager – Marine Simulation)
Claire Pinkney (Procurement & Contracts Manager)
Becky Edwards (Deputy FE Commissioner)

ACTION TRACKER

CLASSIFICATION: 2 - Internal or Non-Confidential

Meeting of the 12th March 2026				
3.1				
Meeting of the 2nd April 2026				
4.3	CEO Report: Meeting to be arranged between Chairs and CEO of College and TCAT Boards.	LWh		
	Report to be presented on CPD at next termly Board meeting	AE		
9.1	Policies/Procedures/Documents: Governors not mentioned in the equality, diversity, inclusion, and belonging policy – to be checked	DG		11.06.26 - The newly approved version of the EDIB policy references governors several times, with a specific mention in section 19.1.
Meeting of the 21st April 2026				
	Payment Control Form Approval: [REDACTED]			
Meeting of the 28th April 2026				
1.	Apologies for Absence: Clarify appointment of Acting Vice Chair until a College Chair was appointed	BE		Confirmation received from Esme Winch (Deputy FE Commissioner) that no prior approval was needed.

Minutes

ITEM NO.	ISSUES	ACTION
1.	Apologies for absence The Board received and approved apologies for absence from those identified above after having first considered the reasons for their absence. The Board were also awaiting a new Board Chair being appointed by the FE Commissioning team. Q. <i>Was this to be days, weeks or months?</i> BE replied that she did not yet have an answer for the Board. The Director of Governance sought nominations for appointing an Acting Vice-Chair whilst the current Vice-Chair (Acting Chair) was still unavailable, to ensure that the College was in a position to sign key documents etc. when required. Clive Johnson was nominated. CJ left the meeting whilst his nomination was deliberated. Resolved: That the Board agree to appoint Clive Johnson as Acting Vice-Chair until a College Chair was appointed to enable the College Board to function effectively. Clive Johnson in the Chair BE indicated that this decision might be needed to be confirmed with the FE Commissioner and was to clarify. This view was queried, as it left the College in a position where it could not sign legal documents e.g. where the Seal was required.	BE
2.	Declarations <u>2.1 Declarations of interests</u> The Chair reminded members to declare any conflicts of interest as they arose on the agenda. There were standing declarations for links to Tyne Coast Academy Trust for the following: LWh, JD, CJ and. <u>2.2 Business to be raised under Item 04</u> Capital Project Board appointments and new re-arranged date for the Capital Project Board meeting.	
3.	Kongsberg Contract [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	

	Resolved: That Jim Dafter and Andrew Potts are appointed to the Capital Project Board with immediate effect. It was noted the next CPB meeting was rescheduled for Thursday 30th April 2026 at 10am.	
5.	Dates and Times of Future Meetings The Board was reminded of the forthcoming Governor Development Event scheduled for Thursday 11 June 2026 at STC, Conference Room 3 from 12.00noon. Board Meeting 16 July 2026 at 4.00pm STC.	
6.	Identification of confidential items Resolved: That the Board agree that the following items should remain confidential: • Item 3 – Kongsberg Contract	

Chair: Date: