



TyneCoastCollege

Meeting of the Board

Venue: STC/Teams

Date: Thursday 22 January 2026

Time: 4.30pm – 4.45pm

Present: Malcolm Grady (in the Chair)
Doug Cole
Jim Dafter (T)
Joanne Fanning
Neil Henry
Nicola McCluskey
Rachael Taylor (T)
Eve Wedderburn
Lindsey Whiterod (LWh)

Apologies: Gary Hindmarch
Alan Nixon
Mark Turnbull
Clive Johnson

In Attendance: Jane Cuthbertson (Chief Operating Officer)
Neil Longstaff (Director of Governance)
Lorna Lister (Governor Support Officer)

Minutes

ITEM NO.	ISSUES	ACTION
1.	<p>Apologies for absence</p> <p>The Board received and approved apologies for absence from those identified above after having first considered the reasons for their absence.</p>	
2.	<p>Declarations</p> <p><u>2.1 Declarations of interests</u></p> <p>The Chair reminded members to declare any conflicts of interest as they arose on the agenda.</p> <p>There were standing declarations for links to Tyne Coast Academy Trust for the following: MG, LW, JD and JF.</p> <p><u>2.2 Business to be raised under Item 4</u></p> <p>None raised at this stage in the proceedings.</p>	

3. Capital Project

3.1 – Payment to Constellia

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3.2 – Review of Governance Arrangements

The Director of Governance sought approval from the Board regarding the revised terms of reference for the Partnership Executive Board (formerly known as the Joint Project Board) and its endorsement of the new Terms of Reference for the Project Executive Group.

The following was highlighted:

- The Board agreed in December 2025, that the Project Governance arrangements with Stakeholders were to be revised to accurately reflect roles and responsibilities.
- To provide clarity around the decision-making process of the Capital Project, the Terms of Reference including membership of the Partnership Executive Board (PEB) had been reviewed and revised. The document made clear that decision making authority rests with the College Board and ensured PEB remained fit for purpose.
- To avoid confusion over areas of responsibility, a Terms of Reference for the Project Executive Group (PEG) had also been created and was presented for endorsement.

	<ul style="list-style-type: none"> • The current Terms of Reference for the Capital Project Board was provided for reference as no further amendments were being recommended as part of this governance review. • It should be noted that these changes also streamlined reporting lines. <p>The Board discussed the importance of the Governing Body demonstrating clear control over spend patterns, rather than the contractor dictating cash flow based on delivery preferences</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. That the Board accept the report acknowledging the information as presented. ii. That the Board approve the Terms of Reference for the Partnership Executive Board. iii. That the Board endorse the Terms of Reference for the Project Executive Group. 	
<p>4.</p>	<p>Any other business</p> <p>None</p>	
<p>5.</p>	<p>Identification of confidential items</p> <p>Resolved: That Item 3.1 (Payment to Constellia) is to remain confidential.</p>	

Chair:

Date: